

Job Opportunity: JOG Sailing Manager

JOG Yacht Racing is one of the UK's most active yacht racing organisations, running a full programme of coastal and offshore races each season. With a proud tradition of competitive but friendly racing and a growing membership base, we are now looking for a Sailing Manager, in a self-employed post, to join our team.

About the Role

- Act as principal race officer for JOG races, both offshore and coastal.
- Lead on race management, including Notice of Race, Sailing Instructions, and results.
- Coordinate with host clubs, committees, and volunteers to deliver our race programme.
- Ensure compliance with safety regulations and risk assessments.
- Play an active role in the future development of JOG racing, supporting innovation and growth.

What We're Looking For

- Experience as a race officer or a strong racing background.
- Working knowledge of the Racing Rules of Sailing.
- Organised, reliable, and able to manage multiple events across the season.
- A team player, comfortable working with volunteers and sailors alike.
- Enthusiasm for yacht racing, with the ability to maintain JOG's spirit of competitive yet accessible racing.
- Appropriate IT skills to run our race management.
- A willingness to travel to our race destinations and accessibility to our Cowes race HQ.

What We Offer

- The chance to be at the helm of one of the UK's most exciting yacht racing programmes.
- A collaborative, volunteer-driven community with a rich history and a modern outlook.
- Opportunities to develop your race management skills further.
- A self-employed remuneration package, appropriate travel and general expenses.
- A part-time role where you will manage your own workdays, with flexibility during racing essential.

How to Apply

Please email your CV and a short cover note to secretary@jog.org.uk by 31st October 2025. For more information about JOG Yacht Racing, visit www.jog.org.uk.

Job Specification – JOG Sailing Manager

Organisation: JOG Yacht Racing

Position: Sailing Manager

Contract Type: Self-employed

Hours: Flexible – workload will be higher during the sailing season (spring/summer) and lighter in the winter

Location: Remote, with attendance required at committee meetings, race starts/finishes, and occasional events

About JOG

JOG Yacht Racing is one of the UK's most active offshore racing clubs, running a full programme of coastal and offshore races each season. Founded in 1950, JOG is renowned for delivering competitive yet friendly racing, supporting youth sailors through Generation JOG, and fostering a strong community spirit across its membership.

Role Overview

The Sailing Manager plays a pivotal role in ensuring that JOG racing is safe, fair, and well-organised. Acting as principal race officer for JOG races, the Sailing Manager will lead on all aspects of race management, liaise with host clubs and volunteers, and contribute to the ongoing development and growth of JOG racing.

Key Responsibilities

Race Management

- Act as principal race officer for JOG races (offshore and coastal).
- Set and amend race courses in response to weather and conditions.
- Prepare and publish race documents including Notices of Race, Sailing Instructions, and results.
- Ensure compliance with safety regulations, including risk assessments.
- Manage volunteers at race starts and finishes, ensuring duties are allocated and covered.
- Coordinate with host clubs, committees, and partner yacht clubs to deliver the race programme.

Administration & Governance

- Monitor and respond to race-related enquiries via phone and email.
- Contribute to the preparation of the annual race calendar and supporting documentation.
- Submit annual risk assessments and ensure compliance with national/regional sailing authority requirements.
- Attend approximately six committee meetings per year, providing reports and updates.
- Work closely with the committee, Captain, and the Racing and Membership coordinator.

Club & Community Support

- Support the organisation and delivery of the Annual Awards Dinner and Prizegiving, including trophy management.

- Assist with trophy returns, engraving coordination, and presentation logistics.
- Engage with members and sailors to foster JOG's community ethos and accessible racing culture.
- Support the promotion and development of JOG racing, including input into communications.

Person Specification

Essential

- Strong knowledge of yacht racing and race management procedures.
- Experience as a race officer or demonstrable racing background.
- Familiarity with the Racing Rules of Sailing.
- Excellent organisational and communication skills.
- Competent IT skills (documents, spreadsheets, results software, email).
- Ability to manage and motivate volunteers effectively.
- Flexible approach, with willingness to work weekends during the sailing season.
- Accessibility to Cowes race HQ and ability to travel to race destinations.

Desirable

- Previous experience in sailing club or offshore race management.
- Experience with club administration or event logistics.
- Confidence working with external stakeholders (clubs, sponsors, suppliers).
- Basic financial awareness (budgeting, expenses).
- Familiarity with tools such as WordPress, Mailchimp, or race management software.

Terms

- Contract: Self-employed contractor.
- Hours: Flexible, averaging up to 3 days per week (peaks in summer, quieter in winter).
- Remuneration: circa £30,000 subject to agreement. Plus, agreed travel and general expenses.
- Duration: Ongoing, subject to annual committee review.